



Approved Internship Site Form for Interns

Company Name: Hilton Grand Vacations Club

Company Contact Information:

Name: _____ Lisa Jenkins _____

Address: _____ 8122 Arrezzo Way, Orlando, FL __ 32821 __

Phone: _____ 407-465-2678 _____

Email: _____ ljenkins@hgvc.com _____

Web Address: _____ www.hgvc.com _____

Dates for internship program: ___ Jan-May; May-August; September-Dec, but are flexible based on school requirements.

If multiple seasons please post date range (s): _____

Numbers of Internships open for each time period: _ Winter/Spring-5; Summer-5; Fall-5

Pay Range: ___ \$9.50 /40 hrs; Time & ½ for over 40 hours

Housing Rates: ___ Assist with Local housing company-\$450 a month-includes utilities.

Brief Job Duties: _____ Intern will be running daily events in a resort setting. They will also be working on special event/projects, as well as attending weekly meetings. Working with children, teens, and adults doing all programming.

Please submit form to:

Dan Merenick
420 Turpin Walk SE
Christiansburg, VA 24073

Or

dmerenick25 @gmail.com

