



## **Approved Internship Site Form for Interns**

Company Name: Hawks Cay Resort and Marina

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Company Contact Information:

Name: Justin Varner

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Address: 61 Hawks Cay Blvd. Duck Key FL, 33050

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Phone: 305-289-4810

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Email: [Justin.varner@hawkscay.com](mailto:Justin.varner@hawkscay.com)

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Web Address: [www.hawkscay.com](http://www.hawkscay.com)

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Dates for internship program: Seasonal \_\_\_\_\_

If multiple seasons please post date range (s): Winter- Dec. 21<sup>st</sup>- April 15<sup>th</sup>

Summer- May 21<sup>st</sup>- August 25<sup>th</sup>

Fall- September 7<sup>th</sup>- November 15<sup>th</sup>

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Numbers of Internships open for each time period: Winter- 4-6

Summer- 6-10

Fall- 1-2

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Pay Range: 160 weekly stipend \_\_\_\_\_

Housing Rates: Housing included for all interns including 3 meals per day.

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Brief Job Duties: Facilitation of daily resort activities, structured Camp Hawk children's program, Conference Group Recreation, implementation of personal program ideas. Creation of environmental initiatives, shadowing exposure with other departmental outlets, and holiday and special event planning. Responsible for daily departmental operations including but not limited to maintenance, cleanliness, and enhancement projects.

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Please submit form to:

Dan Merenick  
420 Turpin Walk SE  
Christiansburg, VA 24073

Or

dmerenick25@gmail.com